



**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Date: 15-11-2021

Ref no.: MLEW/21-22/II Sem. /ICC/Nov-01

**CIRCULAR**

It is hereby informed that the undersigned will convene a meeting with all the members of Internal Complaints Committee today, i.e., 15<sup>th</sup> November, 2021 at 2.30 PM in Seminar Hall. Hence, all the members of ICC are requested to attend the meeting without fail.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

*P. Srikanth*

Presiding Officer, ICC

*J. Anil*

Principal  
PRINCIPAL

**MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.**

Copy to:

1. Principal
2. Committee members





**Malineni Lakshmaiah Women's Engineering College :: Guntur  
(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Ref. No.: MLEW/21-22/II Sem/ICC/Nov-01/MoM









Date: 15-11-2021

**Minutes of the Meeting**

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 15-11-2021 at 2.30 pm.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

The following members were present at meeting:

1. Dr. P.Srilakshmi, Presiding Officer & Professor, S&H 
2. Mrs. K.Sarada, Member, Assistant Professor, ECE 
3. Mrs. M. Khamar, Assistant Professor, CSE 
4. Ms. J. Nandhini, Assistant Professor, IT 
5. Mrs. K.Santha Kumari, Assistant Professor, S&H 
6. Ms. L.Anjali, (19KE1A0456) 
7. Ms. G. Hemasri (19KE1A0540) 
8. Ms. D. Bhagya Lakhmi (19KE1A1215) 

No complaint regarding Sexual Harassment was found.

The meeting was concluded.

  
Presiding Officer, ICC

  
Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.

Copy to:

1. Principal
2. Committee members





**Malineni Lakshmaiah Women's Engineering College :: Guntur  
(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Date: 21-03-2022

Ref no.: MLEW/21-22/II Sem. /ICC/March-01

**CIRCULAR**

It is hereby informed that the undersigned will convene a meeting with all the members of Internal Complaints Committee today, i.e., 21<sup>st</sup> March, 2022 at 3.30 PM in Seminar Hall. Hence, all the members of ICC are requested to attend the meeting without fail.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

*P. Srilakshmi*

Presiding Officer, ICC

*J. Anil*

Principal

PRINCIPAL

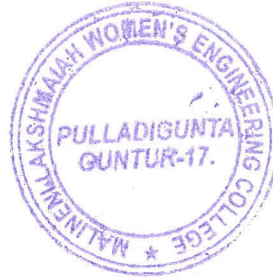
MALINENI LAKSHMAIAH

WOMEN'S ENGINEERING COLLEGE

PULLADIGUNTA, GUNTUR-17.

Copy to:

1. Principal, MLWEC
2. Committee members





**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Ref. No.: MLEW/21-22/II Sem/ICC/March-01/MoM

Date: 21-03-2022

**Minutes of the Meeting**

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 21-03-2022 at 3.30 pm.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

The following members were present at meeting:

1. Dr. P.Srilakshmi, Presiding Officer & Professor, S&H *PS*
2. Mrs. K.Sarada, Member, Assistant Professor, ECE *KS*
3. Mrs. M. Khamar, Assistant Professor, CSE *M.K*
4. Ms. J. Nandhini, Assistant Professor, IT *J. Nandhini*
5. Mrs. K.Santha Kumari, Assistant Professor, S&H *KS*
6. Ms. L.Anjali, (19KE1A0456) *L. Anjali*
7. Ms. G. Hemasri (19KE1A0540) *G. Hemasri*
8. Ms. D. Bhagya Lakhmi (19KE1A1215) *DB*

No complaint regarding Sexual Harassment was found.

The meeting was concluded.

*P. Srilakshmi*  
Presiding Officer, ICC

*J. Anand*  
Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.

Copy to:

1. Principal, MLWEC
2. Committee members







**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Date: 19-07-2021

Ref no.: MLEW/20-21/I Sem. /ICC/July-01

**CIRCULAR**

It is hereby informed that the undersigned will convene a meeting with all the members of Internal Complaints Committee today, i.e., 19<sup>th</sup> July, 2021 at 2.30 PM in Seminar Hall. Hence, all the members of ICC are requested to attend the meeting without fail.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

*P. Srilakshmi*

**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*J. Anand*

**PRINCIPAL**

**MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.**



**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Ref. No.: MLEW/20-21/I Sem/ICC/July-01/MoM

Date: 19-07-2021

**Minutes of the Meeting**

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 19-07-2021 at 2.30 pm.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

The following members were present at meeting:

1. Dr. P.Srilakshmi, Presiding Officer & Associate Professor, S&H *P.Srilakshmi*
2. Mrs.Nirmala, Member, Assistant Professor, ECE *Nirmala*
3. Mrs.A.Nalini, Member, Assistant Professor, CSE *Analini*
4. Mrs.Madhavi Latha, Assistant Professor, CSE *Madhavilatha*
5. Ms. B.Anuradha, III ECE *B. Anusadha*
6. Ms. B.Supriya, III CSE *B. Supriya*
7. Ms. A.sahithi, III IT *A. Sahithi*

No complaint regarding Sexual Harassment was found.

The meeting was concluded.

*P. Srilakshmi*  
Presiding Officer, ICC

Copy to:

1. Principal, MLWEC
2. Committee members

*T. Anand*  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.



**Malineni Lakshmaiah Women's Engineering College :: Guntur  
(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Date: 03-02-2020

Ref no.: MLEW/19-20/II Sem. /ICC/Feb-01

**CIRCULAR**

It is hereby informed that the undersigned will convene a meeting with all the members of Internal Complaints Committee today, i.e., 3<sup>rd</sup> February, 2020 at 2.30 PM in Seminar Hall. Hence, all the members of ICC are requested to attend the meeting without fail.

**The agenda of the meeting: Complaints regarding Sexual Harassment**

  
**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

  
**PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.**



**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Ref. No.: MLEW/19-20/II Sem/ICC/feb-01/MoM

Date: 03-02-2020

**Minutes of the Meeting**

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 03-02-2020 at 2.30 pm.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

The following members were present at meeting:

1. Dr. P.Srilakshmi, Presiding Officer & Associate Professor, S&H *P.Srilakshmi*
2. Mrs.K.Sarada, Member, Assistant Professor, ECE *K.Sarada*
3. Mrs.A.Nalini, Member, Assistant Professor, CSE *A.Nalini*
4. Mrs.K.Rohini, Assistant Professor, CSE *K.Rohini*
5. Ms. R.Soujanya, III ECE *R.Soujanya*
6. Ms. P.Arunasree, III CSE *P.Arunasree*
7. Ms. M.Mounika, III IT *M.Mounika*

No complaint regarding Sexual Harassment was found.

The meeting was concluded.

*P.Srilakshmi*  
**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*J. Anand*  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**



**Malineni Lakshmaiah Women's Engineering College :: Guntur  
(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Date: 10-08-2019

Ref no.: MLEW/19-20/I Sem. /ICC/Aug-01

**CIRCULAR**

It is hereby informed that the undersigned will convene a meeting with all the members of Internal Complaints Committee today, i.e., 10<sup>th</sup> August, 2019 at 2.30 PM in Seminar Hall. Hence, all the members of ICC are requested to attend the meeting without fail.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

*P. Srilakshmi*

**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*J. Arund*

**PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.**





**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Ref. No.: MLEW/19-20/I Sem/ICC/Aug-01/MoM

Date: 10-08-2019

**Minutes of the Meeting**

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 10-08-2019 at 2.30 pm.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

The following members were present at meeting:

1. Dr. P.Srilakshmi, Presiding Officer & Associate Professor, S&H *P.Srilakshmi*
2. Mrs.K.Sarada, Member, Assistant Professor, ECE *K.Sarada*
3. Mrs.A.Nalini, Member, Assistant Professor, CSE *A.Nalini*
4. Mrs.K.Rohini, Assistant Professor, CSE *K.Rohini*
5. Ms. K.Mounika, III ECE *K.Mounika*
6. Ms. P.Divya, III CSE *P.Divya*
7. Ms. K.Deepthi, III IT *K.Deepthi*

No complaint regarding Sexual Harassment was found.

The meeting was concluded.

*P.Srilakshmi*  
**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*T. Anand*  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**



**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Date: 04-03-2019

Ref no.: MLEW/18-19/II Sem. /ICC/March-01

**CIRCULAR**

It is hereby informed that the undersigned will convene a meeting with all the members of Internal Complaints Committee today, i.e., 4<sup>th</sup> March, 2019 at 2.30 PM in Seminar Hall. Hence, all the members of ICC are requested to attend the meeting without fail.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

*P. Srilakshmi*  
**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*[Signature]*  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17,**



**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Ref. No.: MLEW/18-19/II Sem/ICC/March-01/MoM

Date: 04-03-2019

**Minutes of the Meeting**

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 04-03-2019 at 2.30 pm.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

The following members were present at meeting:

1. Dr. P.Srilakshmi, Presiding Officer & Professor, S&H *P. Srilakshmi*
2. Mrs. K.Sarada, Member, Assistant Professor, ECE *K. Sarada*
3. Mrs. K.Rohini, Member, Assistant Professor, CSE *K. Rohini*
4. Mrs. A.Nalini, Assistant Professor, CSE *A. Nalini*
5. Ms. Ch.Pravallika, III ECE *Ch. Pravallika*
6. Ms. Y.Vinaya, III CSE *Y. Vinaya*
7. Ms. T.Reeta Sindhu, III IT *T. Reeta Sindhu*

No complaint regarding Sexual Harassment was found.

The meeting was concluded.

*P. Srilakshmi*  
Presiding Officer, ICC

Copy to:

1. Principal, MLWEC
2. Committee members

*J. Anand*  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.



**Malineni Lakshmaiah Women's Engineering College :: Guntur  
(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Date: 11-06-2018

Ref no.: MLEW/18-19/I Sem. /ICC/June-01

**CIRCULAR**


It is hereby informed that the undersigned will convene a meeting with all the members of Internal Complaints Committee today, i.e., 11<sup>th</sup> June, 2018 at 2.30 PM in Seminar Hall. Hence, all the members of ICC are requested to attend the meeting without fail.

**The agenda of the meeting: Complaints regarding Sexual Harassment**

  
Presiding Officer, ICC

Copy to:

1. Principal, MLWEC
2. Committee members

  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.



**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Ref. No.: MLEW/18-19/I Sem/ICC/June-01/MoM

Date: 11-06-2018

**Minutes of the Meeting**

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 11-06-2018 at 2.30 pm.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

The following members were present at meeting:

1. Dr. P.Srilakshmi, Presiding Officer & Associate Professor, S&H *P.Srilakshmi*
2. Mrs.Nirmala, Member, Assistant Professor, ECE *Nirmala*
3. Mrs.K.Rohini, Member, Assistant Professor, CSE *K.Rohini*
4. Mrs.A.Nalini, Assistant Professor, CSE *A.Nalini*
5. Ms. K.Sireesha, III ECE *Sireesha*
6. Ms.B.Kiranmayi, III CSE *Kiranmayi*
7. Ms.Y.Swetha, III IT *Y.Swetha*

No complaint regarding Sexual Harassment was found.

The meeting was concluded.

*P.Srilakshmi*  
**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*J. Anand*  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**





**Malineni Lakshmaiah Women's Engineering College :: Guntur  
(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Date: 16-04-2018

Ref no.: MLEW/17-18/II Sem. /ICC/April-01

**CIRCULAR**


It is hereby informed that the undersigned will convene a meeting with all the members of Internal Complaints Committee today, i.e., 16<sup>th</sup> March, 2018 at 2.30 PM in Seminar Hall. Hence, all the members of ICC are requested to attend the meeting without fail.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

  
Presiding Officer, ICC

Copy to:

1. Principal, MLWEC
2. Committee members

  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.



**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Ref. No.: MLEW/17-18/II Sem/ICC/March-01/MoM

Date: 16-04-2018

**Minutes of the Meeting**

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 16-04-2018 at 2.30 pm.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

The following members were present at meeting:

1. Dr. P.Srilakshmi, Presiding Officer & Professor, S&H *P.Srilakshmi*
2. Mrs.K.Sarada, Member, Assistant Professor, ECE *K.Sarada*
3. Mrs.D.Durga, Member, Assistant Professor, CSE *P.Durga*
4. Mrs.A.Nalini, Assistant Professor, CSE *A.Nalini*
5. Ms. D.Maneesha, III ECE *D.Nanisha*
6. Ms. B.Padmavathi, III CSE *B.Padmavathi*
7. Ms. L.Sravanthi, III IT *L.Sravanthi*

No complaint regarding Sexual Harassment was found.

The meeting was concluded.

*P.Srilakshmi*  
**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*J. Azul*  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**



**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Date: 20-11-2017

Ref no.: MLEW/17-18/I Sem. /ICC/June-01

**CIRCULAR**

It is hereby informed that the undersigned will convene a meeting with all the members of Internal Complaints Committee today, i.e., 20<sup>th</sup> November, 2017 at 2.30 PM in Seminar Hall. Hence, all the members of ICC are requested to attend the meeting without fail.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

*P. Srilakshmi*

**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*[Signature]*

**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**



**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Ref. No.: MLEW/17-18/I Sem/ICC/Nov-01/MoM

Date: 20-11-2017

**Minutes of the Meeting**

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 20-11-2017 at 2.30 pm.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

The following members were present at meeting:

1. Dr. P.Srilakshmi, Presiding Officer & Professor, S&H *P.Srilakshmi*
2. Mrs.K.Sarada, Member, Assistant Professor, ECE *K.Sarada*
3. Mrs.D.Durga, Member, Assistant Professor, CSE *D.Durga*
4. Mrs. A.Nalini, Assistant Professor, CSE *A.Nalini*
5. Ms. D.Maneesha, III ECE *D.Maneesha*
6. Ms. B.Padmavathi, III CSE *B.Padmavathi*
7. Ms. L.Sravanthi, III IT *L.Sravanthi*

No complaint regarding Sexual Harassment was found.

The meeting was concluded.

*P.Srilakshmi*  
**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*T. Anil*  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**



**Malineni Lakshmaiah Women's Engineering College :: Guntur  
(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Date: 16-04-2018

Ref no.: MLEW/17-18/II Sem. /ICC/April-01

**CIRCULAR**

It is hereby informed that the undersigned will convene a meeting with all the members of Internal Complaints Committee today, i.e., 16<sup>th</sup> March, 2018 at 2.30 PM in Seminar Hall. Hence, all the members of ICC are requested to attend the meeting without fail.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

*P. Srilatha*  
Presiding Officer, ICC

Copy to:

1. Principal, MLWEC
2. Committee members

*J. Anand*  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.





**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Ref. No.: MLEW/17-18/II Sem/ICC/March-01/MoM

Date: 16-04-2018

**Minutes of the Meeting**

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 16-04-2018 at 2.30 pm.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

The following members were present at meeting:

1. Dr. P.Srilakshmi, Presiding Officer & Professor, S&H *P.Srilakshmi*
2. Mrs.K.Sarada, Member, Assistant Professor, ECE *K.Sarada*
3. Mrs.D.Durga, Member, Assistant Professor, CSE *P.Durga*
4. Mrs.A.Nalini, Assistant Professor, CSE *A.Nalini*
5. Ms. D.Maneesha, III ECE *D.Manisha*
6. Ms. B.Padmavathi, III CSE *B.Padmavathi*
7. Ms. L.Sravanthi, III IT *L.Sravanthi*

No complaint regarding Sexual Harassment was found.

The meeting was concluded.

*P.Srilakshmi*  
**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*J. Azad*  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**



**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Date: 20-11-2017

Ref no.: MLEW/17-18/I Sem. /ICC/June-01

**CIRCULAR**

It is hereby informed that the undersigned will convene a meeting with all the members of Internal Complaints Committee today, i.e., 20<sup>th</sup> November, 2017 at 2.30 PM in Seminar Hall. Hence, all the members of ICC are requested to attend the meeting without fail.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

*P. Srilakshmi*

**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*[Signature]*

**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**



**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Ref. No.: MLEW/17-18/I Sem/ICC/Nov-01/MoM

Date: 20-11-2017

**Minutes of the Meeting**

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 20-11-2017 at 2.30 pm.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

The following members were present at meeting:

1. Dr. P.Srilakshmi, Presiding Officer & Professor, S&H *P.Srilakshmi*
2. Mrs.K.Sarada, Member, Assistant Professor, ECE *K.Sarada*
3. Mrs.D.Durga, Member, Assistant Professor, CSE *D.Durga*
4. Mrs. A.Nalini, Assistant Professor, CSE *A.Nalini*
5. Ms. D.Maneesha, III ECE *D.Maneesha*
6. Ms. B.Padmavathi, III CSE *B.Padmavathi*
7. Ms. L.Sravanthi, III IT *L.Sravanthi*

No complaint regarding Sexual Harassment was found.

The meeting was concluded.

*P.Srilakshmi*  
**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*T. Anil*  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**



**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Date: 07-09-2016

Ref no.: MLEW/16-17/I Sem. /ICC/Sept-01

**CIRCULAR**

It is hereby informed that the undersigned will convene a meeting with all the members of Internal Complaints Committee today, i.e., 7<sup>th</sup> September, 2016 at 2.30 PM in Seminar Hall. Hence, all the members of ICC are requested to attend the meeting without fail.

**The agenda of the meeting:** Complaints regarding Sexual Harassment

*P. Sri Lakshmi*

**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*J. Arund*

**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-17.**





**Malineni Lakshmaiah Women's Engineering College :: Guntur**  
**(Approved by AICTE, Affiliated to JNTUK, Kakinada)**

Ref. No.: MLEW/16-17/I Sem/ICC/Sept-01/MoM

Date: 07-09-2016

**Minutes of the Meeting**

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding, ICC was held on 07-09-2016 at 2.30 pm.

**The agenda of the meeting:** The Sexual Harassment of Women at workplace ACT 2013 & the University Grants Commission Regulations 2015, definition of Sexual Harassment, working procedure and responsibilities of ICC.

The following members were present at meeting:

1. Dr. P.Srilakshmi, Presiding Officer & Professor, S&H *P.Srilakshmi*
2. Mrs.K.Sarada, Member, Assistant Professor, ECE *K.Sarada*
3. Mrs.D.Durga, Member, Assistant Professor, CSE *D.Durga*
4. Mrs.K.Rohini, Assistant Professor, CSE *K.Rohini*
5. Ms. K.Srividya, III ECE *K.Srividya*
6. Ms. P.chandrika, III CSE *P.chandrika*
7. Ms. S.Bharathi, III IT *S.Bharathi*

In the meeting the Sexual Harassment of Women at workplace ACT 2013 & the University Grants Commission Regulations 2015 were explained.

The following points were discussed in the meeting.

- 1) **Sexual Harassment:** It includes any one or more of following unwelcome acts or behaviours namely
  - Physical contacts and advances or
  - A demand or request for sexual favour or
  - Making sexual colored remarks or
  - Showing pornography or
  - Any other unwelcomed physical, verbal or non verbal conduct of sexual nature.
- 2) **Working Procedure**



- Written complaint of Sexual Harassment shall be submitted to ICC along with supporting documents & names, addresses of witness.
- ICC shall send the copy to respondent within 7 working days.
- The respondent shall file the reply along with his list of witness within a period of 10 working days from receipt of document.
- Inquiry shall be completed within a period of 90 days & inquiry report will be issued within 10 days of completion of inquiry.

### 3) Responsibilities of ICC

- If the aggrieved women is unable to make a complaint on account of physical or mental incapacity her relative, friend, colleague anyone who knows the incidence can file a complaint. ICC will provide assistance to write the complaint & to file a police complaint if required.
- ICC before initiating an inquiry at the request of aggrieved women take steps to settle the matter between two parties through just and fair conciliation & no monetary settlement shall be made. A copy of settlement will be provided to both & no further enquiry will be conducted.
- Inquiry: Both the parties shall during the course of inquiry be given an opportunity of being heard. At no time in the complaints receiving & recording procedure the respondents & complainants will be placed to face to protect the complainant from further problems.
- Interim Redressal: During the pendency of inquiry ICC will prevent the victimization of complainant (student or employee), witness while dealing with complaints of sexual harassment & work for interim redressal such as long leave, working hour relaxation, transfer to ensure safety, protection & conducive environment
- ICC will suggest punishment in case of false evidence and if allegation against respondent is established malicious, to ensure protection of employees & students against sexual harassment
- Confidentiality with respect to details of the Complaint, complainant's identity, witness & proceedings of ICC must be maintained mandatorily.

*P. Srilakshmi*

**Presiding Officer, ICC**

Copy to:

1. Principal, MLWEC
2. Committee members

*J. Anil*

**PRINCIPAL**

**MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17.**