



# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE

Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, GUNTUR - 522 017, A.P.

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

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College Code : Ke

Eamcet & ICET Code : MLEW

Ref :

Date : .....

Ref: MLEW/IQAC/2022-23/ MoM/1

30-07-2022

## Minutes of Meeting of the Internal Quality Assurance Cell (IQAC)

(A.Y. 2022-2023)

Date: 30-07-2022, Time: 2.00 PM to 4.00 PM, Venue: Board Room.

### Agenda

1. Review of minutes of IQAC meeting held on 28-5-2022 and subsequent action taken.
2. Review of Placement for students
3. Discussion on NAAC Criteria wise Documentation both Qlms & Qnms.
4. Readiness for Criteria-wise Documents
5. Issuing direction for teachers to prepare and offering MOOC courses
6. Working of various committees
7. Any other point with the permission from the chair.

S.No.	Name	Designation	Composition	Role of Member	Signature
1.	Dr. J. Appa Rao	Principal, MLEW	Head of the Institution	Chairman	<i>J. Appa Rao</i>
2.	Dr. K. Gouthami	HOD, ECE Dept.	Faculty Representatives	Member	<i>Gouthami</i>
3.	Dr. G. Ramaswamy	HOD, CSE Dept.		Member	<i>G. Ramaswamy</i>
4.	Dr. K. Sunitha	HOD, IT Dept.		Member	<i>Sunitha</i>
5.	Dr. A. S.K. Chaitanya	HOD, S&H Dept.		Member	<i>A. S.K. Chaitanya</i>
6.	Mrs. K. Swetha	T.P.O		Member	<i>Swetha</i>
7.	Dr. S. Satheesh	Professor, ECE Dept		Member	Absent
8.	Dr. A.Srirama Kanaka Ratnam	Associate Professor, CSE		Member	<i>A.S. Ratnam</i>
9.	Mr. T. Venkata Rao	Assistant Professor, ECE		Member	<i>T. Venkata Rao</i>
10.	Mrs. M. Madhurima	Controller of Finance, MLEW		Management Representative	Member
11.	Dr. P. Nageswara Rao	Director, MLEW	Senior Administrative	Member	<i>P. Nageswara Rao</i>
12.	Dr. P.Srinivasa Rao	Professor, S&H	Faculty	Member	<i>P. Srinivasa Rao</i>



		Dept.			
13.	Mrs. V. Jhansi Lakshmi	Assistant Professor, CSE	Female faculty Representative	Member	V.J
14.	Mr. K.Srinivasa Rao	Private Employer	Nominee from Local Society	Member	SRS
15.	Mrs. Thirupathamma	Secretary, Alumni Association	Nominee from Alumni	Member	Absent
16.	Mr. Santhosh Chaluvadi	CEO, Supraja Technologies, Pvt. Ltd., Vijayawada	Nominee from Employers	Member	Ch Santhosh
17.	Mr. Parvathaneni Madhusudhan	Director & CEO Madblocks Technology Pvt. Ltd., Vijayawada	Nominee from Industry	Member	P. Parvath
18.	K. Srividya	19KE1A0433	Student Representative	Member	K.Srividya
19.	S. Sindhu	19KE1A05A7	Student Representative	Member	S.Sindhu
20.	A. Uhasai	19KE1A1204	Student Representative	Member	A. Uhasai
21.	Dr. Chiluka Ramesh	Associate Professor, ECE	Coordinator of IQAC	Member Secretary	Ch

Dr. J. Appa Rao, Chairman, IQAC, welcomed all members of the IQAC, for the first meeting of 2022-2023 academic year and followed by a review presentation made by Dr. Ch.Ramesh, Coordinator of IQAC.

The following points were discussed and resolved in the meeting:.

**Agenda 1:** Review of minutes of IQAC meeting held on 28-5-2022 and subsequent action taken.

**Resolution 1:** The minutes of the meeting dated 28-5-2022 were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.



S.No.	Recommendation given by IQAC Committee	Action Taken for implementation & Outcomes
1	<b>Ref: MLEW/IQAC/2021-22/ MoM/4</b> <b>Agenda 4</b> Mapping of Program Outcomes/Program Specific Outcomes of contents beyond the Syllabus.	NBA Peer Team Chairman has commented that most of the staff and students are not aware of OBE in this regards IQAC Chairman instructed to conduct an awareness programs on OBE to all faculty members & students.
2	<b>Ref: MLEW/IQAC/2021-22/ MoM/4</b> <b>Agenda 5</b> Performance Appraisal of faculty members	After verification of Performance appraisal reports, Chairman observed that the involvement of faculty members in R&D activities is to be improved. Chairman insisted all the faculty members have to submit at least one paper publication is essential for the individual growth.

**Agenda 2:** Review of Placement for students

**Resolution 2:** The Committee members has given good appreciation to the Placement officer for getting good opportunities in the last academic years and Principal suggested to the placement officer to put further efforts to get Placement with good packages.

**Agenda 3:** Discussion on NAAC Criteria wise Documentation both Qlms & Qnms.

**Resolution 3:** The Committee coordinators are instructed to prepare all the Criteria wise documents as per the new guidelines.

**Agenda 4:** Readiness for Physical Infrastructure

**Resolution 4:** The committee members has discussed and the Chairman informed HoDs to keep all equipment under working in all labs.

The Chairman instructed HoDs to perform servicing of equipment if it necessary.

**Agenda 5 :** Issuing direction for teachers to prepare and offering MOOC courses

**Resolution 5:** The committee decided to make it mandatory for every faculty to register any MOOC courses from this academic year and need to submit the certification to the department.



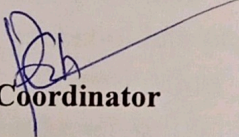
**Agenda 6:** Working of various committees

**Resolution 6:** The committee has discussed the decentralization of various committees and Chairman has informed the respective coordinators of various committees to prepare all the documents at the earliest for NAAC Mock visit.

**Agenda 7:** Any other point with the permission from the chair.

As no other point was raised for discussion the meeting came to an end.

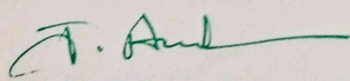
Dr. Ch.Ramesh, IQAC Coordinator, proposed the vote of thanks. The next IQAC meeting is unanimously proposed in the month of October, 2022. Coordinator- IQAC, solicited the continued support of the members for sharing their rich knowledge and wide experience for furthering the mission of the IQAC.

  
IQAC Coordinator

Dr. Ch.Ramesh

**IQAC**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**CC:PULLADIGUNTA, GUNTUR-522017.**

1. All committee members
2. Office

  
Chairman, IQAC & Principal

Dr. J. Appa Rao

**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-522017.**